



June 28th, 2008
Rental Housing Association Northern Alameda
County
 is offering the
Managing Rental Housing Course

Based on CAA'S Best Seller—Managing Rental Housing (MRH) Book and
taught by award-winning instructor Jody Marshall

This course and the MRH book will help you successfully create, maintain, and terminate a tenancy. It provides step-by-step guidance, sample legal forms, precedent-setting court cases, plus the actual California codes that regulate your rental housing business.

Beneficial for both professionals and novices in the property management industry, the Managing Rental Housing course is an excellent resource that provides you the practical, up-to-date information you need to operate your property efficiently, ethically, and profitably.

This 8-hour course along with the Managing Rental Housing book will help you:

- Find answers to commonly asked questions about rental housing
- Understand your rights and responsibilities
- Establish written policies and procedures that are effective and legal
- Select and screen new residents
- Understand your legal obligations regarding disclosures to residents
- Deal with problem tenants
- Terminate a tenancy and return deposits
- Understand the eviction process
- Correctly use legal forms to reduce potential problems

Location:

RHANAC Education Center
 360 22nd Street Suite 240
 Oakland, Ca 94612



Time:

8 am to 5 pm with a lunch break
 (lunch not included)

Register Today:

Augie Sanchez, Member Services
 Rental Housing Association of
 Northern Alameda County
 360 22nd Street, Suite 240,
 Oakland CA 94612
 Phone: 510-893-9873

Reservation Form—RHANAC MRH June 28th

Member #: _____

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Price: \$199 members, \$249 Non-Members
 (Includes new 2007 MRH book)

CANCELLATION POLICY: A 20% cancellation fee will be charged for those who cancel more than 48 hours in advance and up to 15 days prior to the series and/or class. No refunds for no-shows or cancellations received less than 48 hours prior to the series and/or class.

Method of Payment: Check or Credit Card

Card Number: _____ Exp: _____

Signature: _____

Billing address same as above