



**September 6th, 2008**  
**Rental Housing Association Northern Alameda  
County**  
is offering the  
**Managing Rental Housing Course**

**Based on CAA'S Best Seller—Managing Rental Housing (MRH) Book and  
taught by award-winning instructor Jody Marshall**

This course and the MRH book will help you successfully create, maintain, and terminate a tenancy. It provides step-by-step guidance, sample legal forms, precedent-setting court cases, plus the actual California codes that regulate your rental housing business.

Beneficial for both professionals and novices in the property management industry, the Managing Rental Housing course is an excellent resource that provides you the practical, up-to-date information you need to operate your property efficiently, ethically, and profitably.

**This 8-hour course along with the  
Managing Rental Housing book will  
help you:**

- Find answers to commonly asked questions about rental housing
- Understand your rights and responsibilities
- Establish written policies and procedures that are effective and legal
- Select and screen new residents
- Understand your legal obligations regarding disclosures to residents
- Deal with problem tenants
- Terminate a tenancy and return deposits
- Understand the eviction process
- Correctly use legal forms to reduce potential problems

**Location:**

RHANAC Education Center  
360 22nd Street Suite 240  
Oakland, Ca 94612



**Time:**

8 am to 5 pm with a lunch break  
(lunch not included)

**Register Today:**

Augie Sanchez, Director of Education  
Rental Housing Association of  
Northern Alameda County  
360 22nd Street, Suite 240,  
Oakland CA 94612  
Phone: 510-893-9873

Reservation Form—RHANAC MRH Sept 6th

Member #: \_\_\_\_\_

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Price:  \$199 members,  \$249 Non-Members  
(Includes new 2007 MRH book)

CANCELLATION POLICY: A 20% cancellation fee will be charged for those who cancel more than 48 hours in advance and up to 15 days prior to the series and/or class. No refunds for no-shows or cancellations received less than 48 hours prior to the series and/or class.

Method of Payment: Check or Credit Card

Card Number: \_\_\_\_\_ Exp: \_\_\_\_\_

Signature: \_\_\_\_\_

Billing address same as above