

# Landlord Accounting using QuickBooks

Saturday, August 29, 2009 • 8:00 a.m. - 4:30p.m.

Seminar Location: RHANAC Education Center,  
360 22nd Street, Suite 240, Oakland, CA 94612



## Learn About:

- QuickBooks, a low cost, easy to use solution for landlords, property managers, and real estate investors
- Receiving & depositing rent, paying expenses, & tracking deposits
- Reconciling bank statements
- Running financial reports tailored for your business
- Using QuickBooks to track repairs and communications with your tenants

Signup before July 27th and receive a  
\$50 discount on enrollment!

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**REGISTRATION • LANDLORD ACCOUNTING USING QUICKBOOKS**  
**• SATURDAY, AUGUST 29, 2009 •**

Billing contact: \_\_\_\_\_ RHA member? No/Yes Member # \_\_\_\_\_

Company (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Name of attendees : \_\_\_\_\_

**Before 7/27/09:** Fee: # of attendees \_\_\_\_\_ @ \$125 RHANAC Member; \_\_\_\_\_ @ \$175 non-member Total \$ \_\_\_\_\_

**After 7/27/09:** Fee: # of attendees \_\_\_\_\_ @ \$175 RHANAC Member; \_\_\_\_\_ @ \$225 non-member Total \$ \_\_\_\_\_

Please make all checks payable to: RHANAC

Credit Card: MC/Visa/Amer. Ex./Discover Card # \_\_\_\_\_ Expires: \_\_\_\_\_

Name on Card (print) \_\_\_\_\_ Signature \_\_\_\_\_

Refund Policy: A 20% cancellation fee will be charged for those who cancel more than 48 hours in advance and up to 15 days prior to the series and/or class. No refunds for no-shows or cancellations received less than 48 hours prior to the class.

MAIL TO: RHANAC 360 22nd Street, Suite 240, Oakland, CA 94612 FAX 510-893-2906 CALL 510-893-9873

Legal Disclaimer: The information provided during the seminar is intended to assist owners and managers in the management of their properties. Circumstances for situations vary, so owners and managers should consider consulting with an accountant or other appropriate counsel to determine their own management practices. By attending the seminar, attendees agree to hold the Rental Housing Association of Northern Alameda County (RHANAC) and the instructor harmless from any liability associated with the information provided. New laws are open to interpretation by the courts and, therefore, opinions expressed by the instructor do not necessarily represent the official position of RHANAC nor guarantee the outcome of any legal action.

